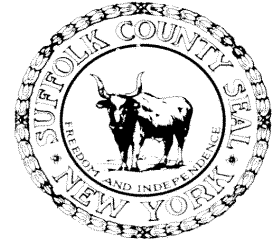


SUFFOLK COUNTY DEPARTMENT OF

CIVIL SERVICE



Steven Bellone
Suffolk County Executive

ANNOUNCES:

PRESS RELEASE

August 9, 2013

PUBLIC NOTICE

This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details. For the most current examination announcement information, please go to our website at:

<http://www.suffolkcountyny.gov/civilservice> and select "Current List of Exams."

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department's web page.

WANT TO GET ON OUR MAILING LIST?

Anyone interested in receiving this Announcement Summary by email may go to:

<http://eupdates.suffolkcountyny.gov/lists/?p=subscribe&id=1> and subscribe to the e-updates for the civil service examination summary.

When a new summary is released, you will receive an e-mail notification.

DEPARTMENT LOCATION

The Suffolk County Department of Civil Service maintains its principal office at 725 Veterans Memorial Highway, Building #158, Hauppauge, NY.

Mailing Address: P.O. Box 6100, Hauppauge, NY 11788-0099

Telephone: 631-853-5500 Fax: 631-853-6370

INTERNET FILING

Candidates for all examinations may file on the internet. For more information visit our home page at:

<http://www.suffolkcountyny.gov/civilservice>.

APPLICATION PROCESSING FEE

A separate application is required for each examination (identified by examination number) for which you are applying. Each application must be accompanied by a non-refundable, non-transferable application processing fee. Unless otherwise noted on the examination announcement, the application processing fee is \$35.00 for each open-competitive application filed and \$25.00 for each promotional application filed. Do not send cash. Make your check or money order payable to the Suffolk County Department of Civil Service. Please indicate the examination title and your social security number on the face of your check or money order.

APPLICATION FEE WAIVER

The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, volunteer firefighters, volunteer EMTs and volunteer CERT members. The fee may also be waived if you are unemployed and primarily responsible for the support of a household and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application. The waiver application is available on request from the Civil Service Department or on our website under "Online Forms."

INTERNET HOME PAGE

Press Releases (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can be obtained from the Suffolk County home page at: <http://www.suffolkcountyny.gov/civilservice>

CANDIDATE SCHEDULING INFORMATION

You can view your room assignment and exam site on our home page at www.suffolkcountyny.gov/civilservice under "Candidate Exam Room Assignment Search" seven days prior to the examination date.

OPEN FILING SYSTEM

The Suffolk County Department of Civil Service accepts applications for most titles before a test is announced.

APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)

LAST FILING DATE: AUGUST 14, 2013

<u>SPECIFICATION#</u>	<u>TITLE</u>
0556	SENIOR PROGRAMMER ANALYST PR

TRAINING & EXPERIENCE

<u>ANNUAL SALARY</u>	
\$60,630	Grade 27**

LAST FILING DATE: AUGUST 14, 2013

<u>SPECIFICATION#</u>	<u>TITLE</u>
1148	ASSISTANT COUNTY ARCHITECT PR
1149	COUNTY ARCHITECT PR
0749	HEALTH FACILITIES MANAGER OC
1002	SENIOR ENGINEERING AIDE PR

WRITTEN TEST DATE: SEPTEMBER 21, 2013

<u>ANNUAL SALARY</u>	
\$75,272	Grade 32
\$89,680	Grade 36
\$45,231	Grade 20
\$34,243	Grade 14

LAST FILING DATE: AUGUST 14, 2013

<u>SPECIFICATION#</u>	<u>TITLE</u>
0110	DUPLICATING MACHINE OPERATOR I OC

WRITTEN TEST DATE: SEPTEMBER 28, 2013

<u>ANNUAL SALARY</u>	
\$28,266	Grade 9
Usual Annual Salary \$25,127**	

LAST FILING DATE: AUGUST 28, 2013

<u>SPECIFICATION#</u>	<u>TITLE</u>
5504	CORRECTION OFFICER III PR
5506	CORRECTION OFFICER IV PR
5532	DEPUTY SHERIFF II PR
5533	DEPUTY SHERIFF III PR
5534	DEPUTY SHERIFF IV PR

WRITTEN TEST DATE: OCTOBER 5, 2013

<u>ANNUAL SALARY</u>	
\$104,504	Ungraded
\$130,404	Ungraded
Usual Annual Salary \$89,523	Ungraded
Usual Annual Salary \$112,152	Ungraded
Usual Annual Salary \$123,218	Ungraded

LAST FILING DATE: SEPTEMBER 11, 2013

<u>SPECIFICATION#</u>	<u>TITLE</u>
0556	SENIOR PROGRAMMER ANALYST OC

TRAINING & EXPERIENCE

<u>ANNUAL SALARY</u>	
\$60,630**	Grade 27

LAST FILING DATE: SEPTEMBER 11, 2013

<u>SPECIFICATION#</u>	<u>TITLE</u>
7657	TRAINING AND SAFETY OFFICER PR

WRITTEN TEST DATE: OCTOBER 19, 2013

<u>ANNUAL SALARY</u>	
\$60,630	Grade 27

LAST FILING DATE: SEPTEMBER 18, 2013

<u>SPECIFICATION#</u>	<u>TITLE</u>
2265	FORENSIC SCIENTIST II (CRIMINALIST) PR

TRAINING & EXPERIENCE

<u>ANNUAL SALARY</u>	
\$68,904	Grade 22 Step 8

LAST FILING DATE: SEPTEMBER 18, 2013

<u>SPECIFICATION#</u>	<u>TITLE</u>
0901	ADMINISTRATIVE AIDE OC

WRITTEN TEST DATE: OCTOBER 19, 2013

<u>ANNUAL SALARY</u>	
\$43,274	Grade 19
Usual Annual Salary \$36,000-\$86,013**	

APPLICATIONS ARE ACCEPTED AND ADDED CONTINUALLY FOR THE FOLLOWING TITLES:

<u>SPECIFICATION #</u>	<u>TITLE</u>
2670	EMERGENCY MEDICAL TECHNICIAN (BASIC) OC
2673	EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC

<u>ANNUAL SALARY</u>
Usual Annual Salary \$35,360-48,750**
Usual Annual Salary \$35,360-\$48,750**

2674	EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC	Usual Annual Salary \$35,360-\$48,750**
2641	MEDICAL SERVICES SPECIALIST OC	Annual Salary \$57,472 Grade 23 Step 2

OC -	OPEN-COMPETITIVE	** SALARIES VARY BY JURISDICTION
PR -	PROMOTIONAL	*** PER 2010 CONTRACT

TRAINING & EXPERIENCE LAST FILING DATE: AUGUST 14, 2013

SENIOR PROGRAMMER ANALYST PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Programmer Analyst or Systems Analyst in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the last filing date.

TRAINING & EXPERIENCE LAST FILING DATE: SEPTEMBER 11, 2013

SENIOR PROGRAMMER ANALYST OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Computer Science, and three (3) years of experience in systems analysis and computer programming; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate's Degree* in Computer Science, and five (5) years of experience in systems analysis and computer programming; or, (c) Graduation from a standard senior high school or possession of a high school equivalency diploma, and seven (7) years of experience in systems analysis, and computer programming; or, (d) An equivalent combination of education and experience as defined by the limits of a), b), and c).

Note: Coursework** in computer programming or computer technology from a non-degree-granting computer training institution may be accepted based upon credit hour equivalence.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your coursework in computer technology from a non-degree-granting computer training institution.

TRAINING & EXPERIENCE LAST FILING DATE: SEPTEMBER 18, 2013

FORENSIC SCIENTIST II (CRIMINALIST) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Forensic Scientist I (Criminalist) in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the last filing date.

Necessary Special Requirement

At the time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation needs of the job.

WRITTEN TEST DATE SEPTEMBER 21, 2013

ASSISTANT COUNTY ARCHITECT PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Architect in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement - Candidates must possess a professional architect's license issued by New York State at the time of appointment, and maintain said license throughout employment in this title.

COUNTY ARCHITECT PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assistant County Architect in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement - Candidates must possess a professional architect's license issued by New York State at the time of appointment, and maintain said license throughout employment in this title.

HEALTH FACILITIES MANAGER OC REQUIRES: Either: (a) Completion of sixty (60) college credits* from a college with federally-authorized accreditation or registration by NY State and one (1) year of experience directing the operation, utilization or maintenance of

buildings housing health facilities, social services facilities, and/or group or single room occupancy housing; or, (b) Graduation from high school or possession of a high school equivalency diploma and three (3) years of experience as described in (a) above; or, (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR ENGINEERING AIDE PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Engineering Aide in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement - At the time of appointment, and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the position.

WRITTEN TEST DATE SEPTEMBER 28, 2013

DUPLICATING MACHINE OPERATOR I OC REQUIRES: There are no minimum education or experience requirements for this position.

WRITTEN TEST DATE OCTOBER 5, 2013

CORRECTION OFFICER III PR REQUIRES: To be eligible to compete in this examination, a candidate must now be serving as a permanent or contingent permanent Correction Officer II in the Suffolk County Sheriff's Department. To be eligible for appointment, all passing candidates must have completed two (2) years of continuous service as a permanent or contingent permanent Correction Officer II in the Suffolk County Sheriff's Department.

CORRECTION OFFICER IV PR REQUIRES: To be eligible to compete in this examination, a candidate must now be serving as a permanent or contingent permanent Correction Officer III in the Suffolk County Sheriff's Department. To be eligible for appointment, all passing candidates must have completed two (2) years of continuous service as a permanent or contingent permanent Correction Officer III in the Suffolk County Sheriff's Department.

DEPUTY SHERIFF II PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Deputy Sheriff I in the Suffolk County Sheriff's Office for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement - Possession of a valid New York State driver's license at the time of appointment; appointees must maintain a valid license throughout their employment in this title.

DEPUTY SHERIFF III PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Deputy Sheriff II in the Suffolk County Sheriff's office for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement - Possession of a valid New York State driver's license at the time of appointment; appointees must maintain a valid license throughout their employment in this title.

DEPUTY SHERIFF IV PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Deputy Sheriff III in the Suffolk County Sheriff's office for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement - Possession of a valid New York State driver's license at the time of appointment; appointees must maintain a valid license throughout their employment in this title.

WRITTEN TEST DATE OCTOBER 19, 2013

TRAINING AND SAFETY OFFICER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assistant Training and Safety Officer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirements - An employee in this title must possess at the time of appointment and maintain during employment any licenses and/or certifications deemed necessary for performance of duties, such as: DEC Training Certificate; New York State license as a Project Manager for Asbestos Abatement projects; United States Environmental Protection Agency certification for Hazardous Materials

Incident Response; certification as an instructor for the Hazard Communications Standard, Bloodborne Pathogens Standard; New York State Department of Motor Vehicles certification as a Defensive Driving instructor; appropriate certification to take samples of hazardous materials; certification to fit-test workers for proper use of respirators.

At the time of appointment and during employment in this title employees must possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the position.

WRITTEN TEST DATE OCTOBER 5, 2013

ADMINISTRATIVE AIDE OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

CONTINUOUS RECRUITMENT

EMERGENCY MEDICAL TECHNICIAN (BASIC) OC REQUIRES: Possession of one of the following certificates* issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care; or Emergency Medical Technician-Paramedic.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care must have completed the Suffolk Regional Emergency medical Advisory committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.

5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

MEDICAL SERVICES SPECIALIST OC REQUIRES: Graduation from a regionally accredited or New York State registered college or university with a Bachelor's or Master's Degree* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the job.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach a copy of your currently valid New York State Registered Nurse's license.
